

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

TOP SAFETY PRODUCTS COMPANY
160 MEISTER AVE
SUITE 16
BRANCHBURG, NJ
(908)707-8680

08876

REFER QUESTIONS TO:

IRIS LESTER BELL
(410)767-4612
IRIS.LESTER@MARYLAND.GOV

ITB:

EXPR DATE: 04/30/20
POST DATE: 04/18/19

DISCOUNT TERMS: .
CONTRACT AMOUNT:

NET 30 DAY
.00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

STATEWIDE CONTRACT FOR FIRST AID KITS

THIS AN STATEWIDE CONTRACT FOR FIRST AID KITS, VEHICLE LOGGING KITS,
SMALL KITS, MEDIUM KITS, LARGE KITS, COMPLETE CONTENT REFILL & REFILLS

ORIGINAL: 001B6400529

RENEWALS:

RENEWAL #1: 001B9400402

VENDOR: TOP SAFETY PRODUCTS CO.
VENDOR CONTACT: JENNIFER JOHNSON
VENDOR NUMBER: 908-707-8680
VENDOR EMAIL: JJOHNSON@TOPSAFETY.COM

THIS CONTRACT IS TO SUPPLY FIRST AID KITS FOR THE FOLLOWING
DISTRICTS:

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 02

TERMS (cont'd):

SHA HEADQUARTERS
707 N. CALVERT STREET
BALTIMORE, MD 21202

SHA HEADQUARTERS
211 E. MADISON STREET
BALTIMORE, MD 21202

HANOVER COMPLEX
7491 CONNELLEY DRIVE
HANOVER, MD 21076

HANOVER COMPLEX
7450 TRAFFIC DRIVE
HANOVER, MD 21076

DISTRICT 1:
DISTRICT 1 OFFICE
660 WEST ROAD
BUILDING A
SALISBURY, MARYLAND 21801

SALISBURY SHOP
660 WEST ROAD
BUILDING B
SALISBURY, MARYLAND 21801

PRINCESS ANNE SHOP
10980 MARKET LANE
PRINCESS ANNE, MARYLAND 21853

SNOW HILL SHOP
5603 MARKET STREET
SNOW HILL, MARYLAND 21863

CAMBRIDGE SHOP
2954 OLD RTE 50
CAMBRIDGE, MARYLAND 21613

DISTRICT 2

DISTRICT 2 OFFICE
615 MORGNEC ROAD
CHESTERTOWN, MARYLAND 21620

CHESTERTOWN SHOP
615 MORGNEC ROAD
CHESTERTOWN, MARYLAND 21620

EASTON SHOP
US ROUTE 50
8265 OCEAN GATEWAY
EASTON, MARYLAND 21601

CENTREVILLE SHOP
US ROUTE 301
111 SAFETY DRIVE
CENTREVILLE, MARYLAND 21617

DENTON SHOP
508 CAROLINE STREET
DENTON, MARYLAND 21629

ELKTON SHOP
2024 E. OLD PHILADELPHIA ROAD
ELKTON, MARYLAND 21922

EASTERN REGIONAL LAB
8204 ELLIOTT ROAD,
EASTON MD 21060

DISTRICT 3

DISTRICT 3 OFFICE
9300 KENILWORTH AVE
GREENBELT, MD 20770

GAITHERSBURG SHOP
502 QUINCE ORCHARD ROAD
GAITHERSBURG, MARYLAND 20878

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 03

TERMS (cont'd):

LAUREL SHOP
400 SECOND STREET
LAUREL, MARYLAND 20707

FAIRLAND SHOP
12020 PLUM ORCHARD DRIVE
SILVER SPRING, MD 20904

UPPER MARLBORO SHOP
6500 S. E. CRAIN HIGHWAY
UPPER MARLBORO, MARYLAND 20870

DISTRICT 4

DISTRICT 4 OFFICE
320 WEST WARREN ROAD
HUNT VALLEY, MARYLAND 21030

GOLDEN RING SHOP
8375 PULASKI HIGHWAY
ROSEDALE, MARYLAND 21237

HEREFORD SHOP
306 MOUNT CARMEL ROAD
PARKTON, MARYLAND 21120

OWINGS MILLS SHOP
10690 RED RUN BLVD
OWINGS MILLS, MARYLAND 21117

CHURCHVILLE SHOP
3050 CHURCHVILLE ROAD
CHURCHVILLE, MARYLAND 21028

DISTRICT 5

DISTRICT 5 OFFICE
138 DEFENSE HIGHWAY
ANNAPOLIS, MARYLAND 21401

LA PLATA SHOP
5725 WASHINGTON AVENUE
LA PLATA, MARYLAND 20646

PRINCE FREDERICK SHOP
MD ROUTE 231 AND MD ROUTE 4
100 HALLOWING POINT ROAD
PRINCE FREDERICK, MARYLAND 20678

GLEN BURNIE SHOP
910 STEWART AVENUE
GLEN BURNIE, MARYLAND 21061

LEONARDTOWN SHOP
26720 POINT LOOKOUT ROAD
LEONARDTOWN, MARYLAND 20650

DISTRICT 6

DISTRICT 6 OFFICE
1251 VOCKE ROAD
LAVALE, MARYLAND 21502

HAGERSTOWN SHOP
18320 COLONEL HENRY K. DOUGLAS DR
HAGERSTOWN, MARYLAND 21740

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

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BPO NO: 001B9400402

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PAGE: 04

TERMS (cont'd):

LAVALE SHOP
1221 W. BRADDOCK ROAD
LAVALE, MARYLAND 21502

FROSTBURG SHOP
12101 NEW GEORGE'S CREEK ROAD S.W.
FROSTBURG, MD 21532

KEYSER'S RIDGE SHOP
3876 NATIONAL PIKE
ACCIDENT, MARYLAND 21520

OAKLAND SHOP
95 SHA DRIVE
OAKLAND, MD 21550

WESTERN REGIONAL LAB
528 EAST MAIN STREET
HANCOCK MD 21750

DISTRICT 7

DISTRICT 7 OFFICE
5111 BUCKEYSTOWN PIKE
FREDERICK, MARYLAND 21704

FREDERICK MAINTENANCE SHOP
5111 BUCKEYSTOWN PIKE
FREDERICK, MARYLAND 21704

WESTMINSTER MAINTENANCE SHOP
150 WYNDTRYST DRIVE
WESTMINSTER, MARYLAND 21157

DAYTON MAINTENANCE SHOP
4401 MD ROUTE 32
DAYTON, MARYLAND 21036

THURMONT SHOP
67 MOSER ROAD
THURMONT, MD 21788

COMMUNICATIONS DIVISION
5901 BALTIMORE NATIONAL PIKE
BALTIMORE, MD 21228
410-455-8330

QUANITITES:

QUANITITES STATED ARE AN ESTIMATE BASED ON PAST CONSUMPTION AND ARE ONLY INTENDED TO ESTABLISH UNIT PRICES AND SHOULD NOT BE CONSTRUED AS ANY MIN OR MAX GUARNTTEE.

PRICES ARE TO BE NET 30 DAYS F.O.B. STATE USING AUTHORITIES AND INCLUDE, BUT NOT LIMITED TO SHIPPING, HANDLING AND ADMIN CHARGES.

INVOICES:

FOLLWING DELIVERY AND ACCEPTANCE OF ALL KITS, LADY SAUNDERS CONSTRUCTION CO. SHALL SUBMIT AN ORGINAL INVOICE TO THE AGENCY.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT.

THIS BLANKET PO IS FOR THE FOLLOWING:

VEHICLE LOGGING KITS, SMALL FACILITY KITS, MEDIUM FACILITY KITS, LARGE FACILITY KITS, COMPLETE CONTENT PKG FOR KITS AND REFILLS.

*** CONTINUED, NEXT PAGE ***

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BPO NO: 001B9400402

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PAGE: 05

TERMS (cont'd):

THE RESPONDENT REPRESENTS THAT ALL FIRST AID KITS OFFERED SHALL BE NEW AND THE EXPIRATION DATE OF THE PRODUCTS WITHIN THE KITS AND ALL INDIVIDUAL PRODUCTS PURCHASED TO REPLENISH EXISTING KITS MUST BE AT LEAST ONE (1) YEAR IN THE FUTURE FROM THE RECEIPT OF THE FIRST AID KITS AND/OR INDIVIDUAL PRODUCTS. ALL INDIVIDUAL ITEMS MUST BE CLEARLY MARKED WITH EXPIRATION DATES OF PRODUCTS.

THE FIRST AID KITS FURNISHED UNDER THIS SPECIFICATION SHALL BE THE LATEST IMPROVED MODEL IN CURRENT PRODUCTION, AS OFFERED TO COMMERCIAL TRADE, AND SHALL BE OF QUALITY WORKMANSHIP AND MATERIAL. ALL PARTS SHALL CONFORM IN STRENGTH, QUALITY AND WORKMANSHIP TO THE ACCEPTED STANDARDS OF THE INDUSTRY.

MINIMUM ORDERS:

A MINIMUM DOLLAR VALUE OF ANY ORDER OF INDIVIDUAL REFILL ITEMS FOR ITEMS FOR DELIVERY FOB DESTINATION, SHALL NOT BE LESS THAN ONE HUNDRED (\$100.00) DOLLARS.

FOR ORDERES OF INDIVIDUAL REFILL ITEMS LESS THAN ONE HUNDRED (\$100.00) DOLLARS, THE VENDOR MAY ELECT TO ADD A DELIVERY CHARGE NOT TO EXCEED THE ACTUAL COST OF DELIVERY. SHIPMENT IS TO BE MADE BY THE MOST ECONOMICAL AND EXPEDITIOUS METHOD FOR PROPER DELIVERY OF THE ITEM(S).

DELIVERY:

DELIVERY IS TO BE MADE WITHIN TEN (10) DAYS CALENDAR DAYS AFTER NOTIFICATION.

DELIVERY LOCATIONS ARE NOT LIMITED TO THE LOCATIONS LISTED ON THE SOLICITATION. SHA RESERVES THE RIGHT TO ADD LOCATIONS AS NECESSARY.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

A REPORT MUST BE FURNISHED BY THE SUCCESSFUL VENDOR EVER THREE (3) MONTHS DETAILING THE PURCHASE OF ALL ITEMS ON THE CONTRACT. FORMAT SHALL BE AT THE VENDORS OPTION PROVIDING THAT, AS A MINIMUM, THE REPORT REFLECTS THE CONTRACT NUMBER, CONTRACT ITEM NUMBER, THE DOLLAR VOLUME PURCHASED OF EACH ITEM, AGENCY IDENTIFICATION, AND THE CONTRACT TOTAL. THE REPORT MUST BE FILED WITHIN THIRTY (30) DAYS AFTER THE END OF EACH REPORTING PERIOD. ANY EXCEPTION TO THIS MANDATORY REQUIREMENT MAY RESULT IN CANCELLATION OF THE AWARD. FAILURE TO PROVIDE THE REPORT WITH THE MINIMUM REQUIRED INFORMATION MAY ALSO NEGATE ANY CONTRACT EXTENSION CLAUSES.

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 06

TERMS (cont'd):

PRICES AND KIT CONTENTS WILL BE LOCATED ON THE DGS WEBSITE.

CONTRACT TERM:

ONE (1) YR WITH ONE (1) YEAR RENEWAL OPTION.

THE DEPARTMENT OF GENERAL SERVICES "TERMS AND CONDITIONS" FOR COMMODITY CONTRACTS OVER \$25,000" AND ALL SPECIFICATION, TERMS AND CONDITIONS OF SOLICITATION #001820298/MDDGS31025178 INCORPORATED HEREIN BY REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0001	34532	EA	36.6500

FIRST AID CABINETS, KITS, AND REFILLS

VEHICLE LOGGIN KIT COMPLETE REFILL CONTENT..TOTAL LOT PRICE FOR FIRST AID KITS AND CABINETS FOR THE WESTERN REGION (INCLUDES GARRETT, ALLEGANY, WASHINGTON, AND FREDERICK COUNTIES)

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0002	34532	EA	19.1900
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FIRST AID CABINETS, KITS, AND REFILLS

SMALL KITS COMPLETE REFILL CONTENT...TOTAL LOT PRICE FOR FIRST AID KITS AND CABINETS FOR THE CENTRAL REGION (INCLUDES CARROLL, BALTIMORE, HARFORD, AND HOWARD COUNTIES, AND BALTIMORE CITY)

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

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BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 07

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0003	34532	EA	25.3000	
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FIRST AID CABINETS, KITS, AND REFILLS
MEDIUM KIT COMPLETE REFILL CONTENT...TOTAL LOT PRICE FOR FIRST AID
KITS AND CABINETS FOR THE NATIONAL CAPITAL REGION (INCLUDES
MONTGOMERY AND PRINCE GEORGE'S COUNTIES)

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0004	34532	EA	33.5000	
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FIRST AID CABINETS, KITS, AND REFILLS
MEDIUM KIT ...TOTAL LOT PRICE FOR FIRST AID
KITS AND CABINETS FOR THE SOUTHERN MARYLAND REGION (INCLUDES CHARLES,
ANNE ARUNDEL, CALVERT, AND ST. MARY'S COUNTIES)

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0005	34532	EA	36.6000	
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FIRST AID CABINETS, KITS, AND REFILLS
LARGE KIT COMPLETE REFILLS CONTENT...TOTAL LOT PRICE FOR FIRST AID
KITS AND CABINETS FOR THE EASTERN SHORE REGION (INCLUDES CECIL, KENT,
QUEEN ANNE'S, CAROLINE, DORCHESTER, TALBOT, WICOMICO, SOMERSET, AND
WORCESTER COUNTIES) .

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0006	34532	EA	100.0000	
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FIRST AID CABINETS, KITS, AND REFILLS
REFILLS...TOTAL LOT PRICE FOR FIRST AID KITS AND
CABINETS FOR THE EASTERN SHORE REGION (INCLUDES CECIL, KENT, QUEEN

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B9400402

PRINT DATE: 05/14/19

PAGE: 08

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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ANNE'S, CAROLINE, DORCHESTER, TALBOT, WICOMICO, SOMERSET, AND
WORCESTER COUNTIES) .

PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0007	34532	EA	47.2000	
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FIRST AID CABINETS, KITS, AND REFILLS
VEHICLE LOG KIT ...TOTAL LOT PRICE FOR FIRST
AID KITS AND CABINETS FOR THE EASTERN SHORE REGION (INCLUDES CECIL,
KENT, QUEEN ANNE'S, CAROLINE, DORCHESTER, TALBOT, WICOMICO, SOMERSET,
AND WORCESTER COUNTIES) .
PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0008	34532	EA	25.9900	
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FIRST AID CABINETS, KITS, AND REFILLS
SMALL KIT ..TOTAL LOT PRICE FOR FIRST AID KITS
AND CABINETS FOR THE EASTERN SHORE REGION (INCLUDES CECIL, KENT,
QUEEN ANNE'S, CAROLINE, DORCHESTER, TALBOT, WICOMICO, SOMERSET, AND
WORCESTER COUNTIES) .
PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

0010	34532	EA	46.7500	
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FIRST AID CABINETS, KITS, AND REFILLS
LARGE FACILITY KIT ...TOTAL LOT PRICE FOR
FIRST AID KITS AND CABINETS FOR THE EASTERN SHORE REGION (INCLUDES
CECIL, KENT, QUEEN ANNE'S, CAROLINE, DORCHESTER, TALBOT, WICOMICO,
SOMERSET, AND WORCESTER COUNTIES) .
PLEASE SEE SECTION C FOR DETAILED SPECIFICATIONS.

END OF ITEM LIST

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AUTHORIZED BY: _____ DATE: _____

BUYER AUTHORIZED DESIGNEE